AFO 132 – Output to file

132.1 Introduction

When you choose this AFO, the following form will be displayed:

You can export records in two different ways:

- Export items and their records based on a savelist.

- Export items and their records, directly from the database, based on predefined settings.

132.2 Export based on a savelist

When you want to export records from a savelist:

Output to file: Enter the file name and path of the output file to which you want to export records or click the **Browse** button (…) to select the file you want to process.

Export profile: Select the required export profile from the dropdown list. This is a profile as defined in AFO 133.

From savelist: Select the required savelist from the dropdown list. This is a savelist created previously.

Note:

The export of records in a sorted savelist will respect the sort order, i.e. the sort order of the savelist determines the order of the records in the export file.

132.3 Export directly from database

When you want to export records directly from the database:

In the **Database** field, click the drop down arrow to select the Cataloguing database from which you want to export records.

In the **Records** field, enter the record ID numbers for the records that you want to export. Use commas to separate individual record ID numbers (for example, 1870, 1875, 1899). Use dashes between numbers to specify ranges of record ID numbers (for example, 1905-1909,1915-1919).

Note:

The export profile provides the system with information about how to handle the details of exporting records.

The system strips (deletes) any record fields not converted by the export profile, when the records are exported (unload) to the target database.

Input/Output profiles are created in the same way in AFO 133.

- **Document control - Change History**

Version	Date	Change description	Author
1.0	**unknown**	**Creation** **Delivered as part of build 17 set**	